

Self Examination

of the Officer Preparedness Program of the Grand Lodge of Alabama Education and Public Relations Committee Regarding the:

Duties and Responsibilities of the Worshipful Master.

Sources:

“Installation of Officers” Masonic Ritual Grand Lodge of Alabama. 1993. pgs. 177 – 181;

Masonic Code of Alabama: Grand Lodge of F. and A. M. Alabama. 1993, 15.17: Ineligible for Election, 13.3: Master / Warden Present, 13.4 Disability of Master, 13.9: Declare Lodge closed/Disorder, 14.1: Master Eligibility, 15.1: Master’s Right to vote, 15.3: Master’s authority, 15.5: Delegate to Grand Lodge:

Constitution: Article VI, Subordinate Lodges, Worshipful Master’s Knowledge of Rules and Regulations Governing A Lodge: **Article VII Trials and Appeals Constitution. Pgs. 27-33; Article VII Trials and Appeals Constitution. Pgs. 27-33:**

Questions are to be answered according to information found on referenced numbered Power Point Illustrations. Answer True or False, or complete the deleted term in a multiple choice format. Answer these questions to the best of your knowledge, then review your answers using the referenced information contained in the Officer Training Program presentation.

DUTIES AND RESPONSIBILITIES OF THE WORSHIPFUL MASTER

Charges to the Worshipful Master upon installation of his office:

“Installation of Officers” Masonic Ritual Grand Lodge of Alabama. 1993. pgs. 177 – 181.

PPT 6. Duties “of the Master of a Lodge” “Installation of Officers” Masonic Ritual Grand Lodge of Alabama. 1993. pgs. 177 – 181.

Charges to the Worshipful Master upon installation of his office: “your assent to those ancient Charges and Regulations which point out the duty of the Master of a Lodge:

Question 1. To be a good man and true... strictly obey **XXXXXXXXXX**

- A. civil code B. Masonic code C. universal law D. moral law

Question 2. To be a **xxxxxxx**, conform to the laws of the country in which you live

- A. peaceable citizen B. loyal citizen C. lawful citizen D. true citizen

PPT 7. Duties “of the Master of a Lodge” “Installation of Officers” Masonic Ritual Grand Lodge of Alabama. 1993. pgs. 177 – 181.

Question 3. To pay proper respect to the civil magistrates.. Work diligently, live creditably, and act honorably by **xxxxxx**

- A. Masonic tradition B. traditions outlined in the Ancient Landmarks C. all men
D. constitution and edicts of the Grand Lodge

Question 4. To hold in veneration the **xxxxxxxxxx**, and their regular successors, supreme and subordinate, according to their stations; and to submit to the awards and resolutions of your brethren in Lodge convened, in every case consistent with the constitutions of the Order.

- A. Most Worshipful Grand Master B. original rulers and patrons of the Order of Freemasonry
C. edicts of the Grand Lodge D. Ancient Landmarks of Freemasonry

PPT 8. Duties “of the Master of a Lodge”
“Installation of Officers” Masonic Ritual Grand Lodge of Alabama. 1993. pgs. 177 – 181

Question 5. ... to avoid **xxxxxxxx**, and to guard against intemperance and excess

- A. private piques and quarrels B. clandestine imposters
C. excessive indebtedness D. un-Masonic behavior

Question 6. to respect genuine and true brethren, and to discountenance imposters and all dissenters from the **xxxxxxxx** and Constitutions of Masonry

- A. Ancient Landmarks B. By-laws of your Lodge C. laws of the land
D. standards of civil behavior

Question 7. ... to promote the general good of society, to cultivate social virtues, and to propagate the knowledge of the **xxxxxxx**, according to our statutes.

- A. traditions of Masonry B. edicts of the Grand Lodge
C. constitution of the Grand Lodge D. mystic art

PPT 10. Duties “of the Master of a Lodge” “Installation of Officers” Masonic Ritual Grand Lodge of Alabama. 1993. pgs. 177 – 181

Question 8. admit that no new Lodge can be formed without permission of the Grand Lodge; and that no countenance ought to be given to any irregular Lodge, or to any person **xxxxxxx** therein, as being contrary to ...

- A. clandestinely initiated B. suspended C. expelled D. suspended or expelled

Question 9. admit that no new Lodge can be formed without permission of the Grand Lodge; and that no countenance ought to be given to any irregular Lodge, or to any person ... therein, as being contrary to **xxxxxx**

- A. the edicts of the Grand Lodge B. the Constitution and edicts of the Grand Lodge
C. the ancient charges of the Order D. the laws of a civilized society

Question 10. admit that no person can be regularly made a Freemason in, or admitted a member of any regular Lodge, without **xxxxx**, and due inquiry into his character

- A. due inquiry as to his belief in deity
B. due inquiry into inquiry his ability to contribute to charity
C. due inquiry at to his lawful employment D. without previous notice

PPT 12. Duties “of the Master of a Lodge” after the installation obligation “Installation of Officers” Masonic Ritual Grand Lodge of Alabama. 1993. pgs. 177 – 181

Question 11. The **XXXX** you are to search at all times. Cause it to be frequently read, that none may be ignorant of the excellent precepts which it enjoins.

- A. Charter of the Lodge B. Book of Constitutions C. Ancient Landmarks
D. Monitor of the Grand Lodge

Question 12. You will also receive in charge the **xxxxx**, which you are to see carefully and punctually executed.

- A. by-laws of your Lodge B. constitution of the Grand Lodge
C. Ancient Landmarks D. Monitor of the Grand Lodge

END: Worshipful Master’s Duties and Obligations According to Installation Obligation and Charges
PPT 13

Begin: Worshipful Master Duties and Responsibilities

Edicts: Masonic Code of Alabama: Grand Lodge of F. and A. M. Alabama. 1993, 15.17: Ineligible for Election, 13.3: Master / Warden Present, 13.4 Disability of Master, 13.9: Declare Lodge closed/Disorder, 14.1: Master Eligibility, 15.1: Master's Right to vote 15.3: Master's authority, 15.5: Delegate to Grand Lodge

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PPT 15. Edicts: 5.17 (p. 59) Not Eligible for election when holding Grand Lodge office

Question 1. An elected Grand Lodge Officer **is eligible** to hold any office in a subordinate Lodge except Master or Warden.

A. True B. False

Question 2. An appointed Grand Lodge Officer **is eligible** to hold any office in a subordinate Lodge to which he is chosen.

True B. False

PPT 16. Edicts: 13.3 (p. 87) Master or Warden must be present

Question 3. A Lodge cannot be opened in the absence of the **Master, both Wardens, and the Lodge Secretary.**

A. True B. False

Question 4. If one of the Wardens be present to congregate the Lodge, he may however, by courtesy call on a **Past Master or Present Master, or Warden of another Lodge to preside**, provided he remains in the Lodge room during the meeting of the Lodge.

A. True B. False

PPT 17. Edicts: 13.3 Master or Warden Continued

Question 5. Provided, further, that for the purpose of conducting a funeral, any **Past Master, or Past Warden of the Lodge** may open the Lodge and conduct the funeral in the absence of the three principal officers of the Lodge.

A. True B. True

PPT 18. Edicts: 13.4 (p. 87) Right to preside if present, Master Not Designated

Question 6. A Lodge has right to **elect or designate any person to act as W. M.** for a special purpose or special meeting.

A. True B. False

Question 7. The regularly elected and installed Master always has the right to preside if present, and in case of his absence or disability the **S. W. or J. W. or a Past Master must** perform his duties .

A. True B. False

PPT 19. Edicts: 13.9 (p. 88) Declare Lodge closed to stop disorder

Question 8. If members refuse to obey the gavel of the Master he has the right, in order to stop further confusion and disorder, to declare the Lodge closed and take himself **and the charter out of the Lodge, even while at labor.**

A. True B. False

PPT 20. Edicts: 14.1 (p. 95) Master Eligibility Requirements for election.

Any one is eligible for election as Worshipful Master who is a member of that Lodge at the time of is election, and who has served as a duly elected and installed Warden of the Lodge in this Grand Jurisdiction, ...

Question 9. ... and provided that **if in the forming of a new Lodge none of its members have previously served as Master or Warden,** as above defined, **the Grand Master or Deputy Grand Master** may appoint such member to be W. M. as he may deem proper.

A. True B. False

Question 10. A Master or Warden **under charges but not tried,** is eligible for W. M.

A. True B. False

Question 11. The loss of arm or other limb does not disqualify one for election as W. M.

A. True B. False

Question 12. The **inability to read or write does not** disqualify one for election as W. M.

A. True B. False

Question 13. Not being a naturalized citizen does not disqualify one for election as W. M.

A. True B. False

Question 14. One who was **appointed** by the Grand Master and served as Master or Warden of a Lodge under Dispensation is **not eligible for election as Worshipful Master until one year after the Charter has been granted by the Grand Lodge.**

A. True B. False

PPT 21. Edicts: 15.1 (p. 99) Master's right of vote

Question 15. The Master has the right to vote on **any proposition before the Lodge, excepting a change in the Lodge by-laws** .

A. True B. False

PPT 22. Edicts: 15.3 (p.99) Master's Authority

Question 16. **No appeal** lies from his decision to the Lodge, and he is amenable [obliging, acquiescent, compliant] only to the Grand Lodge ...

A. True B. False

Question 17. It is his privilege to decide **all points of order, all questions as to ceremonial work and Masonic law**, subject **only to** the Constitution, Rules and Edicts of the Grand Lodge, the by-laws of his own Lodge, and the ancient landmarks and usages of the Order.

A. True B. False

PPT 23. Edicts: 15.5 (p. 99) Delegate to Grand Lodge

Question 18. Each of the principal officers of the Lodge have the right to attend the Grand Lodge and they possess equal powers and privileges. The payment of the expenses of each is a matter for the regulation of the Grand Lodge.

A. True B. False

Constitution: Article VI. Subordinate Lodges

PPT 25. Section 1 (p. 19) Rights of a Lodge

Worshipful Master's Knowledge of Rules and Regulations Governing A Lodge

Question 19. All Lodges under this jurisdiction shall have the right to convene as "FREE AND ACCEPTED MASONS", receive and enter Apprentices, pass Fellow Crafts and raise Master Masons; also to assess and collect such **fees and dues as regulated by the Grand Lodge**;

A. True B. False

PPT 26. Section 2 (p. 19) Structure of a Lodge

Question 20. Every Lodge under this jurisdiction shall consist of a **Master, Senior and Junior Warden, Treasurer, Secretary, Senior and Junior Deacon, Marshal, and a Tiler, and such other officers** as the Lodge may from time to time think proper to appoint, who shall perform the duties assigned them in the charge given at their installation, together with as many members as may be found convenient for working to advantage,

A. True B. False

PPT 27. Section 2 Cont.

Question 21. Every Lodge thus organized **shall meet at least twice a month** to transact such business as may come before it, and more especially to instruct and improve its members in Masonic knowledge.

A. True B. False

PPT 28. Section 3 (p. 20) Constituted and Irregular Lodges

- Every subordinate Lodge must have a Charter from the Grand Lodge, or a dispensation or warrant from the **Grand or Deputy Grand Master**, attested by the Grand Secretary and sealed with the seal of the Grand Lodge...

PPT 30. Section 4 (p. 20) Dispensation of Lodges

Question 22. Dispensation granted by the Grand or Deputy Grand Master for the establishment of new Lodges shall continue in force **only until the succeeding Annual Communication ...**

A. True B. False

PPT 31. Section 5 (p. 20) Lodge Seals

Question 23. Where Lodges have not seals already they shall be allowed **xxxxxxxx** months to procure them;

A. three B. six C. twelve D. twenty-four

PPT 32. Section 6 (p21) Absence of WM, Funerals

Question 27. In all cases of the absence of the WM from any regular or special communication of any Lodge, the WARDEN present highest in rank shall preside unless .. said officer shall decline in favor of a **past superior officer ...** Provided on special communication shall be held without sufficient notice being first given as far as practicable of the time and object of the meeting

A. True B. False

Question 24. and it shall not be lawful for the lodge to transact any business other than that for which the Lodge was specifically convened

- A. True B. False

Question 25. Provided, further, that for the purpose of conducting a funeral **any Past Master of the Lodge** may open the Lodge and conduct the funeral in the absence of the three principle officers of the Lodge

- A. True B. False

PPT 33. Section 7 (p. 21) Eligibility of Petitioners

Question 26. No subordinate Lodge shall proceed to confer any or either of the degrees of Masonry upon any person , who is not a man, free-born, of the age of twenty- one years or upward, of good reputation, of sufficient **XXXX** endowment, with an estate, office, trade, or occupation, or some other obvious source of honest subsistence from which he may be able to spare something for works of charity, and for maintaining the ancient dignity and ability of the Masonic Institution

- A. financial and legal B. natural and intellectual
C. moral and social D. legal and economic

PPT 34. Section 7 Continued

Question 27. If the petitioner be **physically defective** by reason of deformity or being maimed, his eligibility shall be determined favorably to the petitioner, he shall be eligible to receive the degrees of Masonry when the action of the Lodge has been approved by the **XXXX** ... in writing. The authorization will be reported to the Grand Secretary using a Dispensation form supplied by the Grand Lodge.

- A. Lodge Master B. Lodge Secretary C. Lodge Membership D. District Lecturer

PPT 35. Section 8 (p. 21) Petitioner Process

Question 28. All persons for affiliation or initiation shall be recommended and vouched for by two Master Masons who shall be members of the Lodge and shall be placed in the hands of a committee consisting of three Master Masons, members of the Lodge, to be appointed by the Master, whose duty it shall be to investigate into the character and standing of the petitioner and make due report thereon in writing to the Lodge within **XXXXXXXXXX** days thereafter,

- A. Fifteen B. thirty C. forty D. sixty

PPT 36. Section 9 (p. 22) Membership and Degree Advancement

Question 29. No **petition for membership or initiation** shall be received by any **Lodge except at a regular communication**, and no person **shall be admitted a member or initiated at the same communication** at which his petition is received ...

A. True B. False

PPT 37. Section 10 (p. 22) Voting for Membership

Question 30. No person shall be initiated, passed or raised in any Lodge, or admitted to membership therein without the **majority consent** of the members present,

A. True B. False

Question 31. nor shall any Lodge **require any of its members** to assign his or their reasons for voting against any person who may apply for membership or initiation therein

A. True B. False

PPT 38. Section 11 (p. 22) Rejected Petitioner

Question 32. If any Mason **knowingly assists, or recommends for initiation, any applicant to any Lodge** whatever in violation of the provisions of this section, he may be **subject to suspension or expulsion from all privileges of the Fraternity.**

A. True B. False

PPT 40. Section 12 (p. 22) Candidate advancement outside of home Lodge

Question 33. No Entered Apprentice or Fellow Craft initiated or passed in any Lodge within the United States shall be passed or raised in any Lodge under the jurisdiction of this Grand Lodge, **other than that in which he was initiated**, without procuring dismissal from such Lodge, with a certificate that he paid all dues to such Lodge

A. True B. False

PPT 41. Section 13 (p. 23) Petitioner outside of Lodge area or neighborhood

Questions 34. When a person petitions to be made a Mason **who resides nearer any regular Lodge than in which he is proposed**, it shall be **the duty of the Secretary of the Lodge to write such other Lodge** to know if they have ever refused him admission, ...

A. True B. False

PPT 42. Section 14 (p. 23) Degree fees, Clergy exemption of fees

Question 35. No Lodge under the jurisdiction of this Grand Lodge shall take notes of hand for initiation, passing, or raising fees, but **may grant any time or credit** therefore; at least the Entered Apprentice fee shall accompany the petition, and shall be returned if the petitioner is rejected.

A. True B. False

PPT 44. Section 16 (p. 23) Officer Election Calendar and Procedure

Question 36. Every Lodge shall elect its officers at the regular communication immediately preceding **XXX**, the Festival in **XXX**

A. May 24th B. June 24th C. July 24th D. August 24th

Question 37. and make due return thereof to the Grand Secretary as soon as the officers-elect are installed which shall take place within **xxx** days following their election, said installation to be made at either the regular or special communication on or after the Festival

A. Fifteen B. twenty-five C. thirty-five D. forty-five

PPT 46. Section 18 (p. 24) Withholding Unmasonic Conduct information

Question 38. **Any member** of a subordinate Lodge who shall be informed, or who shall know, of his own knowledge, **that a brother has been guilty of conduct unbecoming a Mason**, and **who shall fail** to report same to the Lodge at its next regular communication, is hereby declared to be guilty of a shameful neglect of duty and shall forthwith by such Lodge **be suspended** at its pleasure.

A. True B. False

PPT 47. Section 19 (p. 25) Lodge power to Reprimand, Suspend, Expel

Question 39. Every Lodge has power, and it shall be its bounden duty to take cognizance of **any un-masonic conduct of a sojourning or resident brother** although not one of its members, and the Lodge in which jurisdiction he may be accused ... shall proceed against him as though he were a member thereof, and reprimand, suspend or expel ... provided ... **xxx...** present concur; provided he is not tried by his membership Lodge.

A. One-third B. two-thirds C. a majority D. all

Question 40. A subordinate Lodge has jurisdiction to try its own members **regardless of where the alleged offense was committed**

A. True B. False

PPT 48. Section 20 (p.20) Lodge notification of Rejection, Suspension, and Expulsion to Grand Sec.

Question 41. Every Lodge under the jurisdiction of this Grand Lodge shall communicate to the Grand Secretary **all rejections, including those for dual membership, suspensions and expulsions** as they severally occur, and the Grand Secretary shall notify ... the subordinate Lodges thereof, ..

A. True B. False

Question 42. If such suspended or expelled person shall have appealed .. within **xxxxx** days, it shall be the duty of the Secretary to forward a copy of the proceedings .. to the Grand Secretary who shall lay the same before the Grand Lodge for its adjudication ... and no notice of such suspension or expulsion shall be given by the Grand Secretary until the decision thereon be confirmed.

A. twenty B. thirty C. sixty D. ninety

PPT 49. Section 21 (p. 25) Lodge annual Communication to the Grand Secretary

Question 43. Every Lodge shall on the **xxxxx**; make to the Grand Secretary a report in writing showing who are its Officers and members, the date of admission to membership, initiations, passings and raisings, the name of those persons rejected, except for dual membership, suspended, expelled, reinstated, withdrawn and dead, with the dates ...

A. fourteenth day of June B. fourteenth day of July
C. fourteenth day of August

Question 44. [Every Lodge] shall pay to the Grand Secretary ... (**xxx**) for each member of the subordinate lodge

A. \$ 8.00 B. \$ 12.00 C. \$ 16.00 D. \$20.00

PPT 50. Section 22 (p. 25) Forfeiture of Lodge's Charter

Question 45. It shall be the duty of the Grand Secretary to lay before the Grand Lodge on the second day of every Annual Communication, a list of delinquent Lodges; and every Lodge that shall neglect to make return to the Grand Lodge, or to pay its dues, or fail to be represented in the Grand Lodge for two successive years, or which shall **fail to assemble for work for the space of xxxx**, shall be stricken for the books of the Grand Lodge, be deprived of the benefits of Masonry and its charter forfeited

A. three months B. six months C. twelve months D. eighteen months

Question 46. upon the revocation or forfeiture of the charter of any Lodge, it shall be the duty of the last Treasurer and Secretary thereof to surrender to the Grand Secretary **the books, papers, jewels, furniture, fund** and charter ... within six months ...

A. True B. False

PPT 51. Section 23 (p. 26) Relocation of Lodge

Question 47. No Lodge shall be removed from the place where it is located except by consent of the Grand Lodge, upon petition by **a majority** of the members of such Lodge present at a meeting called especially for that purpose by due notice to the members of the purpose of the meeting

A. True B. False

Question 48. A Lodge [can] **voluntarily** surrender its charter.

A. True B. False

PPT 52. Section 24 (p. 26) Enforcement of By-laws, Constitution, Edicts, Sec. & Tres., duties, Annual Communications

Question 49. Who is held responsible to insure that regular returns be made annually to the Grand Lodge [Sec 21].

A. Master B. Secretary

PPT 53. Section 24 (p. 26) Continued

Question 50. The Master of the Lodge, as a Masonic courtesy, may permit a Mason who is not a member of the Grand Lodge or a subordinate ... to preside over the Lodge ...

A. True B. False

Question 51. The Master shall have the Secretary record a Brother suspended “where the dues of such member shall remained unpaid for XXXXXXXX as at midnight June 23rd ...

A. Six months B. One year C. Eighteen months D. Two years

Question 52. A sentence of suspension remains in force until all dues are paid.

A. True B. False

Question 53. It is the duty of the Master to attend punctually **in person or by proxy all communications** of the Grand Lodge.

A. True B. False

PPT 54. Section 25 (p. 27) Impeachment of the Worshipful Master

Question 54. A subordinate Lodge has **no right to try** the Master.

A. True B. False

Question 55. **Two or more** members of his Lodge may impeach the Master before the Grand Master.

A. True B. False

Question 56. Impeachment proceedings against a Master of a Lodge are conducted only by the Grand Lodge.

A. True B. False

Article VII Trials and Appeals Constitution. Pgs. 27-33. (PPT 56).

PPT 57. Master & Lodge Responsibilities Section

Question 57. Regarding charges and specifications against a Brother Mason: Rule 1. Charges and specifications shall be made in writing over **the signature of the Mason preferring them or if preferred by the Lodge**, by the **XXXXX** or some member designated by the Lodge.

A. Master of the Lodge B. Secretary C. Senior Warden D. Junior Warden

Question 58. Regarding charges and specifications against an in-state Brother Mason: “The Lodge Secretary shall make a true copy of the charges and specifications and attest the same, and deliver it ... at least **XXXXXX** before the trial, .. “

- A. Ten days B. Twenty days C. Thirty days D. Forty days

PPT 58. Master & Lodge Responsibilities Section 2

Question 59. Regarding the trial of a Brother Mason: Rule 11: It will be the **duty of the Grand Lodge to secure the services of someone to record the proceedings of the trial** (shorthand / electronically) and or print all that is proper to do so..

- A. True B. False

Question 60. Regarding the trial of a Brother Mason: Rule 15: The jury shall report their decision to the Lodge and the **XXXXX** in writing within seven days

- A. Grand Master B. Grand Secretary C. Lodge Master
D. Chairman of the Trial Commission

PPT 59. Master & Lodge Responsibilities Section 3

Question 61. Section 3: Whenever a Brother shall be accused of any offence and the Lodge votes to conduct the trial proceedings shall be conducted in the following manner:
Rule 7: It shall be the duty of the Lodge to hear any evidence relevant to the charge, ... when it shall be heard in open Lodge. **Evidence of persons not Masons may be taken out of the Lodge** before a committee appointed by the Master to take the testimony ...

- A. True B. False

Question 62. Rule 7a.: The **XXXXX** or a brother appointed by the Master **to act as counsel for the Lodge** must appear for the Lodge and he may cross examine any witness for the accused.

- A. Secretary B. Senior Warden C. Junior Warden

Question 63. Rule 7b.: If the accused brother has not selected counsel, the **XXXXX** must appoint some brother to act as his counsel, who must appear for the accused and may cross examine any witness against him.

- A. Master B. Grand Senior Warden C. Grand Junior Warden D. Trial Commission

PPT 61. Master & Lodge Responsibilities Section 3

Question 64. Rule 10: When the testimony is closed the question upon each specification shall be distinctly put by the Master to every member present, according to register. “Is the accused guilty or not guilty?” The answer shall be **XXXXXXX**,

- A. Given by secret ballot B. Given Standing C. Given audibly
D. Given Standing and audibly

Question 65. Rule 11: If the accused be found guilty, the XXXXXXX shall by vote access the punishment due the offense.

A. Trial Commission B. Master, Senior Warden, & junior Warden C. Lodge

Question 66. Rule 21: At least seven days before the day set for the trial, the Secretary shall send by mail **to each member** of the Lodge ... written notice giving the day and hour of such meeting ...

A. True B. False